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If you have sold or transferred all your shares in **Beijing Urban Construction Design & Development Group Co., Limited**, you should at once hand this circular together with the accompanying proxy form and reply slip for the extraordinary general meeting to the purchaser or transferee or to the bank, licensed securities dealer or other agent through whom the sale or transfer was effected for transmission to the purchaser or transferee.

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北京城建设计发展集团股份有限公司

BEIJING URBAN CONSTRUCTION DESIGN & DEVELOPMENT GROUP CO., LIMITED

Beijing Urban Construction Design & Development Group Co., Limited

北京城建設計發展集團股份有限公司

(A joint stock company incorporated in the People's Republic of China with limited liability)

(Stock Code: 1599)

PROPOSED APPOINTMENT OF EXECUTIVE DIRECTORS, NON-EXECUTIVE DIRECTORS AND INDEPENDENT NON-EXECUTIVE DIRECTORS, PROPOSED APPOINTMENT OF SUPERVISORS AND NOTICE OF THE 2018 FIRST EXTRAORDINARY GENERAL MEETING

The EGM of the Company is to be held at 333 meeting room, 3F, Beijing Urban Construction Design & Development Group Co., Limited, No. 7 Toutiao, Nan Lishi Road, Xicheng District, Beijing, the PRC at 3:30 p.m. on Wednesday, 15 August 2018. A letter from the Board is set out on pages 1 to 17 of this circular. A notice convening the EGM is set out on pages 18 to 20 of this circular.

If you intend to appoint a proxy to attend the EGM, you are required to complete and return the proxy form in accordance with the instructions printed thereon as soon as possible. For holders of H Shares, the proxy form should be returned to the Company's H Share Registrar, Computershare Hong Kong Investor Services Limited, at 17M Floor, Hopewell Centre, 183 Queen's Road East, Wanchai, Hong Kong in hand or by post not less than 24 hours before the time stipulated for convening the EGM or any adjourned meeting thereof. Completion and return of the proxy form will not preclude you from attending and voting in person at the EGM or any adjourned meeting thereof if you so wish.

If you intend to attend the EGM in person or by proxy, you are required to complete and return the reply slip on or before Thursday, 26 July 2018.

18 July 2018

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DEFINITIONS

In this circular, the following expressions shall have the following meanings unless the context otherwise requires:

“Articles of Association”	the articles of association of the Company as amended, modified or supplemented from time to time
“Board” or “Board of Directors”	the board of directors of the Company
“Board of Supervisors”	the board of supervisors of the Company
“BUCG”	Beijing Urban Construction Group Co., Ltd. (北京城建集團有限責任公司), the controlling shareholder of the Company holding 42.34% interest in the Company and a wholly state-owned enterprise under the Beijing Municipal Government
“Company”	Beijing Urban Construction Design & Development Group Co., Limited (北京城建設計發展集團股份有限公司), a joint stock company with limited liability incorporated in the PRC, the H Shares of which are listed on the Main Board of the Hong Kong Stock Exchange (Stock Code: 1599)
“Company Law”	the Company Law of the People’s Republic of China (中華人民共和國公司法), as enacted and adopted by the Standing Committee of the Eighth National People’s Congress on 29 December 1993 and effective from 1 July 1994, as amended, supplemented and otherwise modified from time to time
“Director(s)”	the director(s) of the Company
“Domestic Share(s)”	ordinary share(s) in the share capital of the Company with a nominal value of RMB1.00 each, which are subscribed for and paid up in Renminbi and which are currently not listed or traded on any stock exchange
“EGM”	the 2018 First Extraordinary General Meeting of the Company to be convened on Wednesday, 15 August 2018 to consider and, if thought fit, approve the resolutions in relation to (i) the proposed appointment of Directors; and (ii) the proposed appointment of Supervisors

DEFINITIONS

“H Share(s)”	ordinary share(s) in the share capital of the Company, with a nominal value of RMB1.00 each, which are listed on the Hong Kong Stock Exchange
“H Shareholder(s)”	holder(s) of H Shares
“Hong Kong”	Hong Kong Special Administrative Region of the PRC
“Hong Kong Listing Rules”	The Rules Governing the Listing of Securities on the Stock Exchange of Hong Kong Limited
“Hong Kong Stock Exchange”	The Stock Exchange of Hong Kong Limited
“PRC” or “China”	the People’s Republic of China which, for the purpose of this circular only, shall exclude Hong Kong Special Administrative Region, the Macau Special Administrative Region and Taiwan
“SFO”	the Securities and Futures Ordinance (Chapter 571 of the Laws of Hong Kong)
“Share(s)”	H Share(s) and Domestic Share(s) of the Company
“Shareholder(s)”	holders of the Shares of the Company
“subsidiary(ies)”	shall have the meaning ascribed to it under the Hong Kong Listing Rules
“Supervisor(s)”	the supervisor(s) of the Company

LETTER FROM THE BOARD



北京城建设计发展集团股份有限公司

BEIJING URBAN CONSTRUCTION DESIGN & DEVELOPMENT GROUP CO., LIMITED

Beijing Urban Construction Design & Development Group Co., Limited

北京城建设计发展集团股份有限公司

(A joint stock company incorporated in the People's Republic of China with limited liability)

(Stock Code: 1599)

Members of the Board:

Executive Directors:

Wang Hanjun

Li Guoqing

Non-executive Directors:

Wang Liping (*Chairman*)

Guan Jifa

Su Bin

Yan Lianyuan

Tang Shuchang

Registered office:

5 Fuchengmen North Street

Xicheng District

Beijing

PRC

Principal place of business in Hong Kong:

18/F, Tesbury Centre

28 Queen's Road East

Wanchai

Hong Kong

Independent non-executive Directors:

Zhang Fengchao

Wang Dexing

Yim Fung

Sun Maozhu

Liang Qinghuai

18 July 2018

To the Shareholders:

Dear Sir or Madam,

**PROPOSED APPOINTMENT OF EXECUTIVE DIRECTORS, NON-EXECUTIVE
DIRECTORS AND INDEPENDENT NON-EXECUTIVE DIRECTORS,
PROPOSED APPOINTMENT OF SUPERVISORS
AND
NOTICE OF THE 2018 FIRST EXTRAORDINARY GENERAL MEETING**

I. INTRODUCTION

On behalf of the Board, I invite you to attend the EGM to be held at 333 meeting room, 3F, Beijing Urban Construction Design & Development Group Co., Limited, No. 7 Toutiao, Nan Lishi Road, Xicheng District, Beijing, the PRC at 3:30 p.m. on Wednesday, 15 August 2018.

LETTER FROM THE BOARD

Reference is made to the announcement of the Company dated 29 June 2018 in relation to the proposed nomination of candidates for the Board and the proposed nomination of candidates for the Board of Supervisors. The purpose of this circular is to provide you with, among other things:

- (a) details on the proposed appointment of executive Directors, non-executive Directors and independent non-executive Directors; and
- (b) details on the proposed appointment of Supervisors,

to enable you to make an informed decision on whether to vote for or against each of the resolutions to be proposed at the EGM.

II. PROPOSED APPOINTMENT OF DIRECTORS

Reference is made to the announcement of the Company dated 29 June 2018 in relation to the proposed nomination of candidates for the Board and the proposed nomination of the candidates for the Board of Supervisors. According to the Articles of Association and the nomination by the nomination committee of the Board, the Board nominated a total of 15 Directors, namely Mr. Wang Hanjun, Mr. Li Guoqing, Mr. Shi Yubin, Mr. Tang Shuchang, Ms. Wu Donghui, Mr. Guan Jifa, Mr. Ren Yuhang, Mr. Su Bin, Mr. Yu Xiaojun, Mr. Ren Chong, Mr. Wang Dexing, Dr. Yim Fung, Mr. Sun Maozhu, Mr. Liang Qinghuai and Mr. Qin Guisheng, to be the candidates for Directors of the second session of the Board of the Company. Among which, Mr. Wang Hanjun and Mr. Li Guoqing were nominated as executive Directors; Mr. Shi Yubin, Mr. Tang Shuchang, Ms. Wu Donghui, Mr. Guan Jifa, Mr. Ren Yuhang, Mr. Su Bin, Mr. Yu Xiaojun and Mr. Ren Chong were nominated as non-executive Directors; and Mr. Wang Dexing, Dr. Yim Fung, Mr. Sun Maozhu, Mr. Liang Qinghuai and Mr. Qin Guisheng were nominated as independent non-executive Directors. The term of such Directors shall commence from the date of approval of the appointment of Directors at EGM.

The term of the first session of the Board has expired on 21 October 2016. According to the Company Law and the Articles of Association, members of the first session of the Board shall continue to perform their duties until members of the forthcoming second session of the Board assume their duties.

Set out below are the biographical details of Mr. Wang Hanjun, Mr. Li Guoqing, Mr. Shi Yubin, Mr. Tang Shuchang, Ms. Wu Donghui, Mr. Guan Jifa, Mr. Ren Yuhang, Mr. Su Bin, Mr. Yu Xiaojun, Mr. Ren Chong, Mr. Wang Dexing, Dr. Yim Fung, Mr. Sun Maozhu, Mr. Liang Qinghuai and Mr. Qin Guisheng:

LETTER FROM THE BOARD

Mr. Wang Hanjun (王漢軍), aged 53, is an executive Director, general manager and deputy secretary of the Party Committee of the Company. He has successively been the president, deputy secretary of the Party Committee and Director (the predecessor of which is Beijing Urban Construction Design & Research Institute) since May 2011 and was appointed as an executive director and general manager of the Company on 28 October 2013. Mr. Wang worked for the First Branch Company under Beijing Urban Construction No. 3 Corporation (北京城建三公司一分公司), which is primarily engaged in engineering construction, from July 1988 to March 1994. He was the manager of Second Project Department of Beijing Urban Construction Yatai Co. (北京城建亞泰公司) from March 1994 to December 1994, and was the deputy manager of Beijing Urban Construction Yatai Construction and Engineering Co., Limited (北京城建亞泰建設工程有限公司), which is primarily engaged in engineering construction, from December 1994 to November 2003. Between November 2003 and August 2004, he served as a director, deputy chairman, manager and deputy secretary of the Party Committee of Beijing Urban No. 3 Construction Engineering Co., Ltd. (北京城建三建設工程有限公司). He was a director, manager and deputy secretary of the Party Committee of Beijing Urban Construction Investment Development Co., Limited (北京城建投資發展股份有限公司) (a company listed on the Shanghai Stock Exchange, Stock Code: 600266) from August 2004 to October 2004, and concurrently acted as a director, manager and deputy secretary of the Party Committee of Beijing Urban Construction Investment Development Co., Limited. and a director and chairman of Beijing Donghu Real Estate Co. (北京市東湖房地產公司), which is primarily engaged in real estate development, from October 2004 to May 2006. He continued to act as a director, manager and deputy secretary of the Party Committee of Beijing Urban Construction Investment Development Co., Limited from May 2006 to October 2007. From October 2007 to December 2007, he held the position of manager of Beijing Urban Construction Xincheng Investment & Development Co., Limited (北京城建新城投資開發有限公司), a wholly-owned subsidiary of BUCG, which is primarily engaged in real estate investment. Then he worked as its manager and director from December 2007 to July 2012. Mr. Wang graduated from Tsinghua University with a bachelor's degree of engineering in water resources and hydropower engineering and construction in July 1988. Mr. Wang was qualified as a professor-grade senior engineer by Beijing Senior Specialised Technique Titles Evaluation Committee (北京市高級專業技術資格評審委員會) in May 2015 and obtained the qualification certificate of Grade One Constructor from the Ministry of Housing and Urban-Rural Development (住房和城鄉建設部) in February 2005. As of the date of this circular, Mr. Wang Hanjun held 48,000 H Shares and 1,000,000 Domestic Shares.

LETTER FROM THE BOARD

Mr. Li Guoqing (李國慶), aged 51, is an executive Director, deputy general manager and secretary of the Party Committee of the Company. Mr. Li has been working for the Company since July 1990. He held the position of the secretary of Youth League Committee (團委書記) of the Company from April 1993 to August 1998 and was the vice president of Metro and General Municipal Institute (地鐵市政院) of the Company from August 1998 to September 1999. He worked as the vice president of the Company from September 1999 to March 2001, and was the secretary of the Party Committee and vice president of the Company from March 2001 to November 2002. He has been the secretary of the Party Committee, vice president and Director since November 2002, during which he also held the position of general manager in China Metro Engineering Consulting Co., Ltd. (中國地鐵工程諮詢有限責任公司), which is primarily engaged in engineering consultancy between September 2006 and May 2012. Mr. Li obtained a bachelor's degree in engineering majoring in heating, ventilation and air conditioning from Tsinghua University in July 1990. He obtained a master's degree and a doctor's degree of engineering both majoring in heat and gas supply, ventilation and air conditioning engineering from Tianjin University in March 2009 and June 2012, respectively. He was qualified as a senior engineer of professor level by Beijing Senior Specialised Technique Qualification Evaluation Committee (北京市高級專業技術資格評審委員會) in December 2005. He obtained his certificate of PRC registered utility engineer (中國註冊公用設備工程師) from the Ministry of Housing and Urban-Rural Development in October 2010. Mr. Li has been a representative of the 15th and 16th People's Congress of Xicheng District, Beijing. As of the date of this circular, Mr. Li Guoqing held 48,000 H Shares and 1,000,000 Domestic Shares of the Company.

Shi Yubin (史育斌), aged 46, senior engineer, currently serves as a member of the Party Committee and deputy general manager of Beijing Urban Construction Group (北京城建集團). From July 1994 to September 2003, he successively served as technician, project manager, assistant to the general manager and deputy general manager of Beijing Urban Construction No. 5 Corporation (北京城建五公司). He served as the general manager and deputy secretary of the Party Committee of Beijing Urban Construction No. 10 Corporation (北京城建十公司) from September 2003 to February 2006. He served as the general manager of engineering general contracting department of Olympic Village, deputy general manager of engineering general contracting department, assistant to the general manager and general manager of construction engineering general contracting department of Beijing Urban Construction Group from February 2006 to February 2013. He has served as a member of the Party Committee and deputy general manager of Beijing Urban Construction Group since February 2013. He obtained a bachelor's degree in engineering from Shaanxi University of Technology (陝西理工大學) (formerly known as Shaanxi Institute of Technology (陝西工學院)) in July 1994, majoring in industrial and civil construction, and he obtained a master's degree in EMBA from China Europe International Business School (中歐國際工商學院) in September 2011.

LETTER FROM THE BOARD

Mr. Tang Shuchang (湯舒暢), aged 57, is a non-executive Director, and the assistant to the general manager of BUCG. Mr. Tang worked as an assistant to the logistics department in Army 00092 of Infrastructural Engineering Brigade (基建工程兵零零零九二部隊) from December 1978 to July 1983, a staff member of the finance division of Beijing Urban Construction No. 4 Corporation (北京城建四公司) from August 1983 to April 1991, the cost accountant of the finance department of Beijing Urban Construction Engineering Corporation from April 1991 to June 1995, the deputy head of the asset department of BUCG from June 1995 to June 1998; he has been the head of the capital management department of BUCG since June 1998, an assistant to the general manager of BUCG since March 2011, and a supervisor and chairman of the board of supervisors of Beijing Urban Construction Investment Development Co., Ltd. (a company listed on the Shanghai Stock Exchange, Stock Code: 600266) since July 2002. Mr. Tang graduated from Central College of Finance and Economics (中央財經學院) majoring in infrastructure finance and credit in July 1988; he was qualified as a senior accountant by Beijing Senior Specialised Technique Qualification Evaluation Committee in September 1999.

Ms. Wu Donghui (吳東慧), aged 48, is the vice-chief economist and the head of the corporate management department of BUCG (北京城建集團有限責任公司). Ms. Wu served as a budget clerk of the infrastructure division of Beijing Lianjiao Chemistry Factory (北京煉焦化學廠) from August 1991 to July 1993. She served as a member of the budget division of Beijing Urban Construction No. 3 Corporation (北京城建三公司) from July 1993 to May 1994. She served as a member of the budget division of Beijing Urban Construction Yatai Co., Ltd. (北京城建亞泰公司) from May 1994 to July 1997. She successively served as member of the operating division of engineering contracting department, member of the marketing department, vice-chief project economist, deputy head of the bidding division of engineering department, deputy manager and chief economist of the construction engineering general contracting department and head of the corporate management department of BUCG (北京城建集團有限責任公司) from July 1997 to March 2011. She has served the current positions since March 2011. Ms. Wu obtained a bachelor's degree of engineering majoring in infrastructure management engineering from Tianjin University (天津大學) in July 1991, obtained a master's degree in economics from Central University of Finance and Economics (中央財經大學) majoring in national economics in March 2001 and obtained a master's degree in business administration from Guanghua School of Management of Peking University (北京大學光華管理學院) in July 2011. Ms. Wu was qualified as a senior economist by Beijing Senior Specialised Technique Titles Evaluation Committee (北京市高級專業技術職務評審委員會) in September 2001, obtained the qualification of cost engineer of Ministry of Housing and Urban-Rural Development in October 1997, obtained the qualification of corporate legal advisor of Ministry of Justice in October 2011 and obtained the qualification of certified public valuer of Ministry of Finance in September 2013.

LETTER FROM THE BOARD

Mr. Guan Jifa (關繼發), aged 52, is a non-executive Director, and is the deputy general manager of Beijing Infrastructure Investment Co., Ltd. (北京市基礎設施投資有限公司). From July 1987 to August 1992, Mr. Guan worked at Heilongjiang Province Metallurgical Design and Planning Institute (黑龍江省冶金設計規劃院) as an engineer. He served as the project manager and deputy general manager of Beijing Urban Construction No. 3 Development Co., Ltd. (北京城建三建設發展有限公司) from June 1994 to April 2005. He served as the deputy general manager and general manager of Beijing Subway Construction Company (北京地下鐵道建設公司) from April 2005 to January 2008. He served as the chairman of Beijing Capital Investment Co., Ltd. (北京京創投資有限公司) from January 2008 to March 2010. He has successively served as the general manager of the land development business department, assistant to the general manager and deputy general manager of Beijing Infrastructure Investment Co., Ltd. since March 2010. He has been a non-executive director and the chairman of the board of directors of BII Railway Transportation Technology Holdings Company Limited (a company listed on Hong Kong Stock Exchange, Stock Code: 1522) since October 2015. He has been the chairman of Beijing Railway Traffic Technology Equipment Group Co., Ltd. (北京軌道交通技術裝備集團有限公司) since December 2016. Mr. Guan obtained a bachelor's degree majoring in mining engineering from Xi'an Metallurgy and Architecture College (西安冶金建築學院) in July 1987. From August 1992 to June 1994, he studied at Northern Jiaotong University (北方交通大學), majoring in railway engineering. From April 2002 to July 2004, he took an MBA course at University of International Business and Economics in China (對外經濟貿易大學) through on-the-job learning. In January 2009, he obtained a doctorate degree majoring in civil engineering construction and management from Xi'an University of Architecture and Technology (西安建築科技大學). Mr. Guan was awarded a senior engineer qualification by Beijing Senior Specialised Technique Titles Evaluation Committee (北京市高級專業技術職務評審委員會) in September 1999.

Mr. Ren Yuhang (任宇航), aged 42, is the general manager of the capital operation department and director of the overseas cooperation office of Beijing Infrastructure Investment Co., Ltd. (北京市基礎設施投資有限公司). Mr. Ren served as an engineer of Henan Electric Power Company Thermal Power No.1 Company (河南省電力公司火電一公司) from July 1996 to September 2003. He successively served as the project manager, and secretary to the general manager of the assets operation department, assistant to the manager of the assets management department, deputy manager of the finance planning department (person-in-charge), general manager of finance planning department of Beijing Infrastructure Investment Co., Ltd. (北京市基礎設施投資有限公司) from March 2008 to December 2016. He has served as the general manager of the capital operation department of Beijing Infrastructure Investment Co., Ltd. (北京市基礎設施投資有限公司) since January 2017. He has served as a non-executive director of BII Railway Transportation Technology Holdings Company Limited (a company listed on the Hong Kong Stock Exchange, Stock Code: 1522) since February 2017. Mr. Ren obtained a bachelor's degree majoring in thermal energy and power engineering from the department of thermal energy and power engineering of Wuhan University (武漢大學) in July 1996 and obtained a doctorate degree majoring in corporate management from School of Economics and Management of Beijing Institute of Technology (北京理工大學經濟學院) in March 2008. Mr. Ren was qualified as a senior economist by Beijing Senior Specialised Technique Qualification Evaluation Committee (北京市高級專業技術資格評審委員會) in June 2011.

LETTER FROM THE BOARD

Mr. Su Bin (蘇斌), aged 51, is a non-executive Director, and the deputy general manager of Beijing MTR Construction Administration Corporation (北京市軌道交通建設管理有限公司) (“**MTR Corporation**”). Mr. Su has been serving at the Ministry of Railways and in charge of the technical and management work for several years from July 1988. He acted as the chairman and secretary of the Party Committee of the fourth company of China Railway No. 3 Engineering Group Co., Ltd. (中鐵三局集團有限公司) (the “**No. 3 China Railway**”) from October 2001 to February 2003, the deputy supervisor and chief engineer of Beijing headquarter of the No.3 China Railway from February 2003 to July 2003, and the supervisor of Jijie-Mongolia highway construction headquarter of the No. 3 China Railway from June 2003 to December 2003. Mr. Su worked at MTR Corporation from December 2003 to May 2008 and successively served as the deputy secretary and general manager of Beijing Metro Line 5 project management office, and the secretary of Beijing Metro Line 10 project management office. Mr. Su has been the deputy general manager of MTR Corporation since May 2008. Mr. Su obtained his bachelor’s degree of engineering majoring in railway engineering from Northern Jiaotong University (北方交通大學) in Beijing in July 1988, a master’s degree majoring in civil engineering and architecture from Southwest Jiaotong University (西南交通大學) in Chengdu in November 2002 and a doctorate in management science and engineering from Beijing Jiaotong University (北京交通大學) (formerly known as Northern Jiaotong University (北方交通大學)) in January 2011. Mr. Su was qualified as a professor-grade senior engineer by Beijing Senior Specialised Technique Qualification Evaluation Committee (北京市高級專業技術資格評審委員會) in June 2006.

Mr. Yu Xiaojun (郁曉軍), aged 54, is an executive deputy director of the planning and design department (department level of Gonglian Company) of Beijing Gonglian Highway Connect Line Co., Ltd. (北京市公聯公路聯絡線有限責任公司). Mr. Yu Xiaojun worked for Highway No. 1 Bureau of Ministry of Transport (交通部公路一局) from August 1983 to January 1995 and successively served as a worker of engineer division of No. 1 Department, worker of the Burundi project management division, deputy manager and chief engineer of the Shanghai-Nanjing highway project division. He worked for Highway No. 1 Bureau of Road and Bridge Corporation (路橋集團公路一局) from January 1995 to February 2001 and successively served as the chief engineer of No.5 Company and deputy chief of the business development division. He has worked for Beijing Gonglian Highway Connect Line Co., Ltd. (北京市公聯公路聯絡線有限責任公司), which is principally engaged in the construction and management of urban road and facilities, since February 2001, and served as the executive deputy director of the planning and design department (department level of Gonglian Company). Mr. Yu Xiaojun obtained a bachelor’s degree in engineering from Nanjing Institute of Technology (南京工學院) majoring in highway engineering in August 1983 and obtained a master’s degree in management from Renmin University of China (中國人民大學) majoring in business administration in August 2001. Mr. Yu was qualified as a professor-grade senior engineer by Beijing Senior Specialised Technique Qualification Evaluation Committee (北京市高級專業技術資格評審委員會) in November 2012.

LETTER FROM THE BOARD

Mr. Ren Chong (任崇), aged 42, is a Supervisor, and the deputy general manager of Beijing Loyalty Evergreen Investment and Management Co., Ltd. (北京忠誠恒興投資管理有限公司) and the appointed representative of Beijing You Neng Shang Zhuo Venture Capital Fund (LLP) (北京優能尚卓創業投資基金 (有限合夥)). Mr. Ren started to work in 1996, and he has more than ten years of investment experience. He was a senior investment manager of Zhongguancun Venture Investment Development Company Limited (中關村創業投資發展有限公司), which is primarily engaged in venture capital investment, from March 2008 to June 2009, the project manager of Beijing Industrial Development Investment Management Co., Ltd. (北京工業發展投資管理有限公司), which is primarily engaged in investment management, from July 2009 to February 2012, the deputy general manager of Beijing Loyalty Evergreen Investment and Management Co., Ltd. (北京忠誠恒興投資管理有限公司), which is primarily engaged in investment management business, and the appointed representative of Beijing You Neng Shang Zhuo Venture Capital Fund (LLP) (北京優能尚卓創業投資基金 (有限合夥)), which is primarily engaged in non-securities investment, investment management and consultancy since March 2012. Mr. Ren has served as a Supervisor since 28 October 2013. Mr. Ren obtained a bachelor's degree of engineering majoring in metal material and processing from Central South University of Technology (中南工業大學) in June 1996 and a master's degree of management majoring in enterprise management from Nankai University (南開大學) in June 2004.

Mr. Wang Dexing (王德興), aged 71, is an independent non-executive Director. He worked in the flood detention office, Taiqian County, Henan Province (河南省台前縣滯洪辦公室) from 1962 to 1965. From 1965 to 1971, Mr. Wang took up the role as the secretary and vice platoon leader of the 17th company of 57th regiment of Railway Brigade and participated in the first phase construction work (parts of construction work of Line 1 and Line 2) for Beijing Subway, the first underground railway in China. In 1971, he switched to work in Beijing Metro Corporation (北京地鐵總公司) and till 2001 served as the Secretary of the Party Committee for the metro power supply session and the vehicle session of Taiping Lake (太平湖) and the head of organization department of the Party Committee, general committee member, deputy secretary and secretary of the Disciplinary Committee as well as secretary of the Party Committee of Beijing Metro Corporation. From 2001 to 2003, Beijing Metro Corporation was converted into Beijing Metro Group (北京地鐵集團). Mr. Wang served as the chairman and secretary of the Party Committee of the group and the chairman and secretary of the Party Committee of Beijing Mass Transit Railway Operation Corporation (北京地鐵運營公司). Between 2003 and 2008, he acted as the chairman and secretary of the Party Committee of Beijing Mass Transit Railway Operation Corporation. Between 2006 and 2011, Mr. Wang took up the role as the director for both Beijing Infrastructure Investment Co., Ltd. (北京市基礎設施投資有限公司) and Beijing Environment Sanitation Engineering Group (北京環衛集團). Between 1995 and 2010, he served as the chairman of Research Association of the Party Construction of Beijing Subway Light Rail (北京地鐵輕軌黨建研究會). Mr. Wang had been elected as the 8th, 9th and 10th Party representative of Beijing Municipality, the representative for the 12th NPC (National People's Congress) of Beijing Municipality and the deputy head for the NPC Urban Construction and Environmental Protection Committee (城建環保委員會) for that session.

LETTER FROM THE BOARD

Mr. Wang graduated from Beijing Municipality Xicheng Vocational College (北京市西城職大) in 1984; graduated from Beijing College of Accounting and Finance (北京財貿學院) in 1987 through on-the-job learning; graduated from the class for further studies for prefectural and departmental cadres of the Central Party School in 1993. In 1995, Mr. Wang graduated from Central Party School majoring in Economics and Management.

Dr. Yim Fung (閻峰), JP, aged 54, is an independent non-executive Director. He has over 26 years experience in the financial industry. Dr. Yim joined Junan Securities Co., Ltd. (君安證券有限公司) in 1993 and joined Guotai Junan Hong Kong Group (國泰君安香港集團), which is primarily engaged in financial services, in 2000. He currently serves as the chairman of the board, executive director and chief executive officer of Guotai Junan International Holdings Limited (國泰君安國際控股有限公司) (a company listed on Hong Kong Stock Exchange, Stock Code: 1788) and is fully in charge of the general operation and management of Guotai Junan International Holdings Limited and its subsidiaries. In addition, Dr. Yim has been an independent non-executive director of Shenzhen International Holdings Limited (深圳國際控股有限公司) (a company listed on Hong Kong Stock Exchange, Stock Code: 0152). Dr. Yim is a senior economist, and holds doctorate of economics of Graduate School of the Chinese Academy of Social Sciences (中國社會科學院) and a bachelor's degree in environmental engineering of Tsinghua University (清華大學). Dr. Yim is currently a committee member of the 13th Inner Mongolia Autonomous Region of Chinese People's Political Consultative Conference and is a member of the Election Committee of the Hong Kong Special Administrative Region. He also serves as vice chairman of the International Cooperation Professional Committee of China Securities Industry Association (中國證券業協會), vice president of the Hong Kong Chinese Enterprises Association (香港中國企業協會), vice president of the Hong Kong China Chamber of Commerce (香港中國商會), life honorary chairman of the Chinese Securities Association of Hong Kong (香港中資證券業協會), vice president of Chinese Financial Association of Hong Kong (香港中國金融協會) and vice president of the Listed Companies Committee of the Hong Kong Chinese Enterprises Association.

Mr. Sun Maozhu (孫茂竹), aged 59, is an independent non-executive Director. He obtained a bachelor's degree in accounting from Renmin University of China (中國人民大學) in 1984 and further obtained a master's degree in accounting from the same university in 1987. Upon graduation, he stayed to teach at the university. Mr. Sun is currently a professor of the Department of Finance in the Business School and a tutor for the doctoral students of Renmin University of China. Mr. Sun received independent directorial training from a program jointly hosted by China Securities Regulatory Commission and School of Economics & Management at Tsinghua University (清華大學經濟管理學院) in June 2002 and currently serves as an independent director for Casin Guoxing Property Development Co., Ltd. (財信國興地產發展股份有限公司) (a company listed on Shenzhen Stock Exchange, Stock Code: 000838). He obtained his bachelor's degree of economics majoring in financial accounting from Renmin University of China in July 1984. In July 1987, he obtained his master's degree of economics majoring in accounting from Renmin University of China. Mr. Sun became a member of the Chinese Institute of Certified Public Accountants (中國註冊會計師協會) in September 1999.

LETTER FROM THE BOARD

Mr. Liang Qinghuai (梁青槐), aged 50, is an independent non-executive Director. From December 1997 to June 2004, Mr. Liang acted as the director for the Research Centre of Automatic Engineering Survey Design of School of Civil Engineering, Beijing Jiaotong University. From January 2002 to August 2006, he served as the deputy director of the research centre on urban rail transit of Beijing Jiaotong University. From May 2003 to February 2007, he was the deputy director of the research centre on transport and environment of the School of Civil Engineering of Beijing Jiaotong University. Since September 2006, he has been the deputy general director of the research centre on urban rail transit of Beijing Jiaotong University. Mr. Liang obtained a bachelor degree of science in physics from Shanxi Normal University in July 1989. In August 1992, he obtained a master's degree of science in geodynamics and the geotectonic physics studies from the Research Institute of Earthquake of China Earthquake Administration in Wuhan. And in July 1995, Mr. Liang obtained a doctor degree of engineering in civil structural engineering from Dalian University of Technology. In December 1997, he completed the post-doctoral scientific research on railways, roads and hydrology in Northern Jiaotong University. Mr. Liang is currently a professor and tutor for doctoral students in Beijing Jiaotong University, the General Deputy Head of Urban Rail Transit Research Centre, and the vice general secretary of the working committee of Urban Rail Transit Technology of China Civil Engineering Society. In December 2002, Mr. Liang obtained the qualification of Senior Teachers of Higher Education from Beijing Municipal Commission of Education (北京市教育委員會).

Mr. Qin Guisheng (覃桂生), aged 60, currently serves as the principal lawyer of Zhongkai & Partners Attorneys at Law (北京市中凱律師事務所). He worked in the General Office of the Ministry of Justice for a long period of time after July 1986, serving as a secretary at the deputy director level and at the director level, engaged in research and secretarial work. After entering Zhongkai & Partners Attorneys at Law in February 1996, he has successively served as a lawyer, partner lawyer and principal lawyer. He has served as the principal lawyer of Zhongkai & Partners Attorneys at Law since 2010. He served as an independent director of Beijing Wangfujing Department Store (Group) Co., Ltd. (北京王府井百貨(集團)股份有限公司) from May 2010 to April 2013, and has served as an independent director of Guizhou Tyre Co., Ltd. (貴州輪胎股份有限公司) since 2015. Mr. Qin graduated from Northwest University of Political Science and Law in Shaanxi Province (陝西省西北政法學院) in 1983 with a bachelor's degree in law. He graduated from Graduate School of China University of Political Science and Law (北京中國政法大學研究生院) in 1986 with a master's degree in law. He is currently a part-time director of the Real Estate Branch of the Beijing Law Society (北京市法學會房地產分會), and the vice president of Beijing Quality and Technology Supervision Law Application Association (北京市質量技術監督法應用協會).

LETTER FROM THE BOARD

Save as disclosed above, Mr. Wang Hanjun, Mr. Li Guoqing, Mr. Shi Yubin, Mr. Tang Shuchang, Ms. Wu Donghui, Mr. Guan Jifa, Mr. Ren Yuhang, Mr. Su Bin, Mr. Yu Xiaojun, Mr. Ren Chong, Mr. Wang Dexing, Dr. Yim Fung, Mr. Sun Maozhu, Mr. Liang Qinghuai and Mr. Qin Guisheng do not have any relationship with any Directors, senior management or substantial or controlling Shareholders, nor do they have any interest in the Shares or underlying Shares within the meaning of Part XV of the SFO.

Save as disclosed above, Mr. Wang Hanjun, Mr. Li Guoqing, Mr. Shi Yubin, Mr. Tang Shuchang, Ms. Wu Donghui, Mr. Guan Jifa, Mr. Ren Yuhang, Mr. Su Bin, Mr. Yu Xiaojun, Mr. Ren Chong, Mr. Wang Dexing, Dr. Yim Fung, Mr. Sun Maozhu and Mr. Liang Qinghuai and Mr. Qin Guisheng did not hold any other positions in the Company or any of its subsidiaries or any directorships in other listed companies in the last three years.

Upon the proposed appointment of each of Mr. Wang Hanjun, Mr. Li Guoqing, Mr. Shi Yubin, Mr. Tang Shuchang, Ms. Wu Donghui, Mr. Guan Jifa, Mr. Ren Yuhang, Mr. Su Bin, Mr. Yu Xiaojun, Mr. Ren Chong, Mr. Wang Dexing, Dr. Yim Fung, Mr. Sun Maozhu, Mr. Liang Qinghuai and Mr. Qin Guisheng as a Director being approved by the Shareholders at the EGM, the Company will enter into a service contract with each of them. The term of office of each of the aforesaid Directors is for a term for three years starting from the date of the approval by the Shareholders at the EGM. Mr. Wang Hanjun, Mr. Li Guoqing, Mr. Shi Yubin, Mr. Tang Shuchang, Ms. Wu Donghui, Mr. Guan Jifa, Mr. Ren Yuhang, Mr. Su Bin, Mr. Yu Xiaojun and Mr. Ren Chong will not receive any Director's fees for acting as Directors. Mr. Wang Dexing, Dr. Yim Fung, Mr. Sun Maozhu, Mr. Liang Qinghuai and Mr. Qin Guisheng will be entitled to an annual Director's fee of HK\$150,000 before tax (the individual income tax will be withheld and paid by the Company). The amount was determined by the Board with reference to their duties and responsibilities to the Company, the Company's policy for independent non-executive Director's fee and current market conditions.

Save as disclosed above, after having made all reasonable enquiries, to the best knowledge, information and belief of the Directors, the Company was not aware of any other matters that need to be brought to the attention of the Shareholders or any information in relation to the proposed appointment of Mr. Wang Hanjun, Mr. Li Guoqing, Mr. Shi Yubin, Mr. Tang Shuchang, Ms. Wu Donghui, Mr. Guan Jifa, Mr. Ren Yuhang, Mr. Su Bin, Mr. Yu Xiaojun, Mr. Ren Chong, Mr. Wang Dexing, Dr. Yim Fung, Mr. Sun Maozhu, Mr. Liang Qinghuai and Mr. Qin Guisheng acting as Directors of the Company that need to be disclosed pursuant to the requirements of Rules 13.51(2)(h) to (v) of the Hong Kong Listing Rules.

LETTER FROM THE BOARD

III. PROPOSED APPOINTMENT OF SUPERVISORS

The Board announces that, according to the Articles of Association, the Board nominated Mr. Yuan Guoyue, Ms. Nie Kun, Ms. Zhao Hong, Mr. Chen Rui and Mr. Zuo Chuanchang to be the candidates for Supervisors of the second session of the Board of Supervisors, with Ms. Yang Huiju, Mr. Liu Hao and Mr. Ban Jianbo, the employee representative Supervisor, comprising of the second session of the Board of Supervisors. The term of each of such Supervisors shall commence from the date of approval of the appointment of Supervisor at the EGM of the Company.

The term of the first session of the Board of Supervisors has expired on 27 October 2016. According to the Company Law and the Articles of Association, members of the first session of the Board of Supervisors shall continue to perform their duties until members of the forthcoming second session of the Board of Supervisors assume their duties.

Set out below are the biographical details of Mr. Yuan Guoyue, Ms. Nie Kun, Ms. Zhao Hong, Mr. Chen Rui and Mr. Zuo Chuanchang:

Mr. Yuan Guoyue (袁國躍), aged 59, is a Supervisor and chairman of the Board of Supervisors and currently the head of sales and marketing department of BUCG. Mr. Yuan served as the chief engineer of Beijing Urban Construction No. 5 Construction Engineering Co., Ltd. from January 1990 to December 1993; the project manager of Beijing Urban Construction No. 5 Construction Engineering Co., Ltd. from December 1993 to December 2003; the deputy manager of Beijing Urban Construction No. 5 Construction Engineering Co., Ltd. from December 2003 to August 2006 and concurrently the project manager of each of the project of Terminal T3 and National Stadium; the deputy manager of Beijing Urban Construction No. 5 Construction Engineering Co., Ltd. from August 2006 to August 2007; the deputy manager of construction contracting department of BUCG from August 2007 to December 2010; a director of Beijing Urban Construction No. 5 Asset Management Co., Ltd. from January 2010 to April 2016 and the head of sales and marketing department of BUCG from December 2010 to present. In January 1983, Mr. Yuan graduated from Chongqing Architecture College (重慶建築高等專科學校) with a college degree in industrial and civil construction. In August 2001, he graduated from the master programme in business administration of College of Economics and Business Administration of Beijing Normal University (北京師範大學經濟管理學院). In 2004, Mr. Yuan was qualified as a senior engineer evaluated by the Beijing Senior Specialised Technique Titles Evaluation Committee (北京市高級專業技術職務評審委員會), a Constructor of the Ministry of Construction of the People's Republic of China (now the Ministry of Housing and Urban-Rural Development of the People's Republic of China) (中華人民共和國建設部, 現稱中華人民共和國住房和城鄉建設部) in June 2008 and a Chartered Architect of the Royal Institute of British Architects (英國皇家建造師協會) in December 2008.

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Ms. Nie Kun (聶崑), aged 47, is a Supervisor, and the first chairman of the Board of Supervisors of BUCG. She was engaged in accounting work in the fifth sub-company of the Second Beijing Urban Construction Engineering Company Limited (北京城建二建設工程有限公司) from July 1992 to March 1996. She was the chief officer of the fifth sub-company of the Second Beijing Urban Construction Engineering Company Limited (北京城建二建設工程有限公司) from March 1996 to March 1997. She was a senior staff of the audit department of the Second Beijing Urban Construction Engineering Company Limited (北京城建二建設工程有限公司) from March 1997 to October 1999; a staff of the finance department of BUCG Xinye Company from October 1999 to April 2000. Since April 2000, she has served as a senior staff of the first unit of the audit department, a deputy head of the audit and investigation department, the head of the finance department and the first chairman of the supervisory committee of BUCG. Since 28 October 2013, Ms. Nie has served as the Supervisor. She obtained a bachelor of economics degree in investment economic management from the Central Institute of Finance (中央財政金融學院) in June 1992. She obtained a professional accountant certification from the Beijing Municipal Bureau of Finance (北京市財政局) in September 1995, and was recognised as a qualified internal auditor by China Association of Internal Audit (中國內部審計協會) in December 2003. She was qualified as a senior accountant by Beijing Senior Specialised Technique Qualification Evaluation Committee (北京市高級專業技術資格評審委員會) in January 2005. She became a non-practicing member of Chinese Institute of Certified Public Accountants in September 2010.

Ms. Zhao Hong (趙鴻), aged 28, is a Supervisor, and currently the senior manager of the fund investment department of Beijing State-owned Capital Operation and Management Center (北京國有資本經營管理中心). Ms. Zhao has successively served as the business assistant, business executive and senior manager of the fund investment department of Beijing State-owned Capital Operation and Management Center (北京國有資本經營管理中心) from July 2013 to present. Ms. Zhao graduated from the Central University of Finance and Economics (中央財經大學) with a bachelor degree in management in June 2011 and graduated from Central University of Finance and Economics (中央財經大學) with a master's degree in management in June 2013.

Mr. Chen Rui (陳瑞), aged 44, is a Supervisor, and the managing director of Beijing Jun Lian Capital Management Co., Ltd. (北京君聯資本管理有限公司). Mr. Chen served as an engineer for Shenzhen Lingke Electronic Communication Appliances Co., Ltd. (深圳市靈科電訊器材有限公司), which is primarily engaged in development and production of electronic communication appliances, from February 1998 to May 1999. From June 1999 to November 2002, he worked as the engineer, the manager and the vice general manager of the engineering technical department of Shenzhen Linker Industrial Co., Ltd. (深圳菱科實業有限公司), which is primarily engaged in research, development and production of numbering machines. He has successively served as an investment manager, vice investment president, chief supervisor, executive director, head of the Shenzhen office and managing director of Beijing Jun Lian Capital Management Co., Ltd. (北京君聯資本管理有限公司), which is primarily engaged in venture capital business, from February 2005 up to present. Since 28 October

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2013, Mr. Chen has served as a Supervisor. Mr. Chen obtained a bachelor of science in electronics and information system from Shanxi University in July 1997. He obtained an MBA degree from Fordham University of America in February 2005.

Mr. Zuo Chuanchang (左傳長), aged 53, is an independent Supervisor. Mr. Zuo worked on project management and science and research editing in China Construction Bank in Tianjin from July 1988 to December 1993. From January 1994 to August 1995, he conducted science and research editing in Shenzhen Stock Exchange. He served as a researcher for Guotai Securities Company Limited from June 1998 to September 1999. He was granted a post-doctorate degree jointly offered by Institute of Economics of Chinese Academy of Social Science (中國社會科學研究院經濟研究所) and Guangdong Fenghua Advanced Technology (廣東風華高科) in October 1999 to December 2001. He took up the role as a deputy researcher for Academy of Economic Research of the National Development Planning Commission (國家發展計劃委員會) (now known as the NDRC) from December 2001 to March 2005. He was a deputy head and the head of the Macroeconomic Research Institute, and a researcher of the Economic Research Institute of the NDRC (國家發展和改革委員會宏觀經濟研究院) from March 2005 to September 2011. Since September 2014, he has been the vice president of Institute of Scientific Research of Tsinghua University (清華大學科研院) and the distinguished research fellow of Institute of Industrial Innovation and Finance in Tsinghua University (清華大學產業創新與金融研究院). Mr. Zuo was awarded a bachelor's degree in engineering from Tsinghua University in July 1988, specializing in water conservancy and hydropower engineering construction. He was awarded a doctorate degree in economics by the Postgraduate School of Chinese Academy of Social Sciences in June 1998, specializing in investment economics.

Save as disclosed above, Mr. Yuan Guoyue, Ms. Nie Kun, Ms. Zhao Hong, Mr. Chen Rui and Mr. Zuo Chuanchang do not have any relationship with any Directors, senior management or substantial or controlling Shareholders, nor do they have any interest in the Shares or underlying Shares within the meaning of Part XV of the SFO.

Save as disclosed above, Mr. Yuan Guoyue, Ms. Nie Kun, Ms. Zhao Hong, Mr. Chen Rui and Mr. Zuo Chuanchang did not hold any other positions in the Company or any of its subsidiaries or any directorships in other listed companies in the last three years.

Upon the proposed appointment of each of Mr. Yuan Guoyue, Ms. Nie Kun, Ms. Zhao Hong, Mr. Chen Rui and Mr. Zuo Chuanchang as a Supervisor being approved by the Shareholders at the EGM, the Company will enter into a service contract with each of them. The term of office of each of the aforesaid Supervisor is for a term for three years starting from the date of the approval by the Shareholders at the EGM. Mr. Yuan Guoyue, Ms. Nie Kun, Ms. Zhao Hong and Mr. Chen Rui will not receive any fees for acting as Supervisors. Mr. Zuo Chuanchang will be entitled to an annual

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Supervisor's fee of HK\$80,000 before tax (the individual income tax will be withheld and paid by the Company). The amount was determined with reference to his duties and responsibilities to the Company, the Company's policy for independent Supervisor's fee and current market conditions.

Save as disclosed above, after having made all reasonable enquiries, to the best knowledge, information and belief of the Directors and Supervisors, the Company was not aware of any other matters that need to be brought to the attention of the Shareholders or any information in relation to the proposed appointment of Mr. Yuan Guoyue, Ms. Nie Kun, Ms. Zhao Hong, Mr. Chen Rui and Mr. Zuo Chuanchang acting as Supervisors that need to be disclosed pursuant to the requirements of Rules 13.51(2)(h) to (v) of the Hong Kong Listing Rules.

IV. EGM

The EGM will be held at 333 meeting room, 3F, Beijing Urban Construction Design & Development Group Co., Limited, No. 7 Toutiao, Nan Lishi Road, Xicheng District, Beijing, the PRC at 3:30 p.m. on Wednesday, 15 August 2018, to consider and approve (1) the proposed appointment of Mr. Wang Hanjun and Mr. Li Guoqing as executive Directors; the proposed appointment of Mr. Shi Yubin, Mr. Tang Shuchang, Ms. Wu Donghui, Mr. Guan Jifa, Mr. Ren Yuhang, Mr. Su Bin, Mr. Yu Xiaojun and Mr. Ren Chong as non-executive Directors; the proposed appointment of Mr. Wang Dexing, Dr. Yim Fung, Mr. Sun Maozhu, Mr. Liang Qinghuai and Mr. Qin Guisheng as independent non-executive Directors; and (2) the proposed appointment of Mr. Yuan Guoyue, Ms. Nie Kun, Ms. Zhao Hong, Mr. Chen Rui and Mr. Zuo Chuanchang as Supervisors of the second session of the Board of Supervisors. A notice convening the EGM is set out on pages 18 to 20 of this circular. A proxy form and a reply slip for the EGM are also enclosed herewith.

As of the date of this circular, Mr. Wang Hanjun held 48,000 H shares and 1,000,000 Domestic Shares, causing conflict of interests in relation to Resolution 1 of "To consider and approve the appointment of Mr. Wang Hanjun as an executive director of the Company". Thus, Mr. Wang will abstain from voting on such resolution. As of the date of this circular, Mr. Li Guoqing held 48,000 H Shares and 1,000,000 Domestic Shares, causing conflict of interests in relation to Resolution 2 of "To consider and approve the appointment of Mr. Li Guoqing as an executive director of the Company". Thus Mr. Li will abstain from voting on such resolution.

Save as disclosed above, to the best knowledge, information and belief of the Directors, none of the other Shareholders are required to abstain from voting on the resolutions at the EGM.

LETTER FROM THE BOARD

If you intend to appoint a proxy to attend the EGM, you are required to complete and return the proxy form in accordance with the instructions printed thereon as soon as possible. For H Shareholders, the proxy form should be returned to the Company's H Share Registrar, Computershare Hong Kong Investor Services Limited, at 17M Floor, Hopewell Centre, 183 Queen's Road East, Wanchai, Hong Kong in hand or by post not less than 24 hours before the time stipulated for convening the EGM or any adjourned meeting thereof. Completion and return of the proxy form will not preclude you from attending and voting in person at the EGM or any adjourned meeting thereof if you so wish.

The register of members of the Company will be closed from Monday, 16 July 2018 to Wednesday, 15 August 2018 (both days inclusive) for the purpose of determining Shareholders who will be entitled to attend and vote at the EGM, during which no transfer of Shares will be registered.

For the purposes of ascertaining Shareholders' entitlement to attend and vote at the EGM, all transfer documents together with the relevant share certificates must be lodged to the Company's H Share registrar, Computershare Hong Kong Investor Services Limited at Rooms 1712–1716, 17th Floor, Hopewell Centre, 183 Queen's Road East, Wanchai, Hong Kong (for H Share Shareholders) or the registered address of the Company (for Domestic Share Shareholders) for registration not later than 4:30 p.m. on Friday, 13 July 2018. Shareholders whose names appear on the register of members of the Company on Wednesday, 15 August 2018, will be entitled to attend the EGM and to vote thereat.

If you intend to attend the EGM in person or by proxy, you are required to complete and return the reply slip on or before Thursday, 26 July 2018.

V. VOTES BY WAY OF POLL

According to the Hong Kong Listing Rules and the Articles of Association, the resolutions set out in the notice of the EGM will be voted on by way of poll. Results of the poll voting will be posted on the website of the Company at www.bjucd.com and the website of Hong Kong Exchanges and Clearing Limited at www.hkexnews.hk after the conclusion of the EGM.

LETTER FROM THE BOARD

VI. RECOMMENDATIONS

The Board is of the view that the resolutions in relation to the proposed appointment of Directors and the proposed appointment of Supervisors are in the interests of the Company and its Shareholders as a whole. Accordingly, the Board recommends the Shareholders to vote in favour of the ordinary resolutions in relation to the appointment of Mr. Wang Hanjun and Mr. Li Guoqing as executive Directors; the appointment of Mr. Shi Yubin, Mr. Tang Shuchang, Ms. Wu Donghui, Mr. Guan Jifa, Mr. Ren Yuhang, Mr. Su Bin, Mr. Yu Xiaojun and Mr. Ren Chong as non-executive Directors; the appointment of Mr. Wang Dexing, Dr. Yim Fung, Mr. Sun Maozhu, Mr. Liang Qinghuai and Mr. Qin Guisheng as independent non-executive Directors; and the appointment of Mr. Yuan Guoyue, Ms. Nie Kun, Ms. Zhao Hong, Mr. Chen Rui and Mr. Zuo Chuanchang as Supervisors of the second session of the Board of Supervisors of the Company.

Yours faithfully,

By order of the Board

Beijing Urban Construction Design & Development Group Co., Limited

Wang Liping

Chairman

NOTICE OF THE 2018 FIRST EXTRAORDINARY GENERAL MEETING



北京城建设计发展集团股份有限公司

BEIJING URBAN CONSTRUCTION DESIGN & DEVELOPMENT GROUP CO., LIMITED

Beijing Urban Construction Design & Development Group Co., Limited

北京城建设计发展集团股份有限公司

(A joint stock company incorporated in the People's Republic of China with limited liability)

(Stock Code: 1599)

NOTICE OF THE 2018 FIRST EXTRAORDINARY GENERAL MEETING

NOTICE IS HEREBY GIVEN that the 2018 First Extraordinary General Meeting (the “**EGM**”) of Beijing Urban Construction Design & Development Group Co., Limited (the “**Company**”) will be held at 333 meeting room, 3F, Beijing Urban Construction Design & Development Group Co., Limited, No. 7 Toutiao, Nan Lishi Road, Xicheng District, Beijing, the PRC at 3:30 p.m. on Wednesday, 15 August 2018, to consider and, if thought fit, approve the following resolutions:

ORDINARY RESOLUTIONS

1. To consider and approve the appointment of Mr. Wang Hanjun as an executive director of the Company.
2. To consider and approve the appointment of Mr. Li Guoqing as an executive director of the Company.
3. To consider and approve the appointment of Mr. Shi Yubin as a non-executive director of the Company.
4. To consider and approve the appointment of Mr. Tang Shuchang as a non-executive director of the Company.
5. To consider and approve the appointment of Ms. Wu Donghui as a non-executive director of the Company.
6. To consider and approve the appointment of Mr. Guan Jifa as a non-executive director of the Company.
7. To consider and approve the appointment of Mr. Ren Yuhang as a non-executive director of the Company.
8. To consider and approve the appointment of Mr. Su Bin as a non-executive director of the Company.

NOTICE OF THE 2018 FIRST EXTRAORDINARY GENERAL MEETING

9. To consider and approve the appointment of Mr. Yu Xiaojun as a non-executive director of the Company.
10. To consider and approve the appointment of Mr. Ren Chong as a non-executive director of the Company.
11. To consider and approve the appointment of Mr. Wang Dexing as an independent non-executive director of the Company.
12. To consider and approve the appointment of Dr. Yim Fung as an independent non-executive director of the Company.
13. To consider and approve the appointment of Mr. Sun Maozhu as an independent non-executive director of the Company.
14. To consider and approve the appointment of Mr. Liang Qinghuai as an independent non-executive director of the Company.
15. To consider and approve the appointment of Mr. Qin Guisheng as an independent non-executive director of the Company.
16. To consider and approve the appointment of Mr. Yuan Guoyue as a supervisor of the Company.
17. To consider and approve the appointment of Ms. Nie Kun as a supervisor of the Company.
18. To consider and approve the appointment of Ms. Zhao Hong as a supervisor of the Company.
19. To consider and approve the appointment of Mr. Chen Rui as a supervisor of the Company.
20. To consider and approve the appointment of Mr. Zuo Chuanchang as a supervisor of the Company.

By order of the Board

Beijing Urban Construction Design & Development Group Co., Limited

Wang Liping

Chairman

Beijing, 29 June 2018

As at the date of this notice, the executive directors of the Company are Wang Hanjun and Li Guoqing; the non-executive directors of the Company are Wang Liping, Guan Jifa, Su Bin, Yan Lianyuan and Tang Shuchang; and the independent non-executive directors of the Company are Zhang Fengchao, Wang Dexing, Yim Fung, Sun Maozhu and Liang Qinghuai.

NOTICE OF THE 2018 FIRST EXTRAORDINARY GENERAL MEETING

Notes:

1. The register of members of the Company will be closed from Monday, 16 July 2018 to Wednesday, 15 August 2018, both days inclusive, during which period no transfer of shares will be registered. Holders of H shares and domestic shares whose names appeared on the register of members of the Company as at Wednesday, 15 August 2018 shall be entitled to attend and vote at the EGM. Holders of H shares of the Company who intend to attend and vote at the EGM must lodge all transfer documents accompanied by the relevant H share certificates with the Company's H share registrar, Computershare Hong Kong Investor Services Limited, at Shops 1712–1716, 17th Floor, Hopewell Centre, 183 Queen's Road East, Wanchai, Hong Kong no later than 4:30 p.m. on Friday, 13 July 2018 for registration.
2. A shareholder entitled to attend and vote at the EGM may appoint one or more proxies to attend and vote in his stead. A proxy need not be a shareholder of the Company but must attend the EGM in person to represent the relevant shareholder.
3. The instrument appointing a proxy must be in writing under the hand of a shareholder or his attorney duly authorised in writing. If the shareholder is a corporation, the instrument must be executed either under its common seal or under the hand of its director(s) or duly authorised attorney. If the instrument is signed by an attorney of the shareholder, the power of attorney authorising that attorney to sign, or other documents of authorisation, must be notarised.
4. In order to be valid, the proxy form together with the notarised power of attorney or other documents of authorisation (if any) must be deposited at the secretariat of the board of directors of the Company at 12A, Block D, Hengtai Center, No. 18 Fengtai North Road, Fengtai District, Beijing, the PRC for holders of domestic shares and at the Company's H share registrar, Computershare Hong Kong Investor Services Limited, at 17M Floor, Hopewell Centre, 183 Queen's Road East, Wanchai, Hong Kong for holders of H shares not less than 24 hours before the time stipulated for convening the EGM (or any adjournment thereof) (as the case may be). Completion and return of a proxy form will not preclude a shareholder from attending and voting in person at the EGM (or any adjournment thereof). If no direction is given, the proxy will be entitled to vote or abstain as he or she thinks fit.
5. Holders of domestic shares who intend to attend the EGM in person or by proxy should complete and deposit the reply slip for attending the meeting at the secretariat of the board of directors of the Company on or before Thursday, 26 July 2018 in hand, by post or by fax. Holders of H shares who intend to attend the EGM in person or by proxy should complete and deposit the reply slip for attending the meeting at Computershare Hong Kong Investor Services Limited on or before Thursday, 26 July 2018 in hand, by post or by fax.
6. The EGM is estimated to last for about half a day. Shareholders or their proxies who attend the EGM (or any adjournment thereof) shall bear their own travelling and accommodation expenses. Shareholders or their proxies shall produce their identity documents when attending the EGM (or any adjournment thereof).